

City of Baxter
Regular Meeting Minutes

City Hall

June 4, 2026

6:00 p.m.

Opening of Meeting, Invocation, Pledge of Allegiance

Fire Chief Matt White opened the meeting at 6:00 p.m.

Fire Chief Matt White did the Pledge of Allegiance and Brother Rick Burnett did the Invocation.

1. Call to Order

Mayor Danny Holmes called the meeting to order at 6:01 p.m.

2. Roll Call

City Recorder Sharon Carlile called roll. Present were, Councilman Jeff Herald, Councilman Willie Allison, Councilman Dustin Stanton, Councilman Greg Phillips, and Mayor Danny Holmes.

3. Approval of minutes from Regular Board Meeting on May 5, 2026.

Councilman Dustin Stanton made a motion with a second by Councilman Jeff Herald to approve the minutes and dispense of the reading.

Vote: All Ayes Motion Carried

4. Bills for Approval

A motion to approve the bills was made by Councilman Dustin Stanton and seconded by Councilman Willie Allison.

Vote: All Ayes Motion Carried

5. Purchase Orders: None

6. Old Business- 2nd Reading: None

7. New Business- 1st Reading:

A. Ordinance 2026-1- “An Ordinance Of The Town Of Baxter, Tennessee Adopting A Budget For The General And Special Revenue Funds And Tax Rate For The Fiscal Year Beginning July 1, 2026 And Ending June 30, 2027”

The first reading of Ordinance 2026-1, adopting the budget for the General and Special Revenue Funds, was approved with a motion by Councilman Willie Allison and a second by Councilman Greg Phillips.

Vote: All Ayes Motion Carried

B. Ordinance 2026-2– “An Ordinance Of The Town Of Baxter, Tennessee, Adopting A Budget For Water And Sewer Fund For The Fiscal Year July 1, 2026 Through June 30, 2027”

The first reading of Ordinance 2026-2, setting the budget for Water and Sewer for fiscal year 2026-2027, passed with a motion by Councilman Jeff Herald. A second was made by Councilman Greg Phillips.

Vote: All Ayes Motion Carried

C. Resolution 2025-25- “Resolution Of The Governing Body Of City Of Baxter, Tennessee, Authorizing The Issuance, Sale, And Payment Of

2025 Series Capital Outlay Notes Not To Exceed \$220,598.99”

Councilman Jeff Herald made a motion to approve Resolution 2025-25 to issue a Capital Outlay Note not to exceed \$220,598.99. Councilman Dustin Stanton seconded the motion.

Vote: All Ayes Motion Carried

A motion to add approving awarding the bid for the capital outlay was made by Councilman Dustin Stanton and seconded by Willie Allison.

Vote: All Ayes Motion Carried

The City Recorder read the bids from different banks aloud. Councilman Dustin Stanton made a motion to award the bid to One Bank with an interest rate of 4.25% over ten years. Councilman Willie Allison seconded the motion.

Vote: All Ayes Motion Carried

D. Resolution 2025-26- “A Resolution Ratifying The Putnam County Growth Plan”

Councilman Jeff Herald made a motion to approve the Resolution 2025-26 to ratify the Putnam County growth plan. A second was made by Councilman Greg Phillips.

Vote: All Ayes Motion Carried

8. Communications from Mayor Danny Holmes

Mayor Danny Holmes inquired with Codes Enforcer Bob Lane about the remodel at Love’s. Mr. Lane said it should be completed soon and discussed seven houses under construction. The pool house for the subdivision on Dale Mires is under construction. Mayor Holmes and Bob Lane have a meeting scheduled with Upper Cumberland Electric about street lights for the Crossroads Subdivision.

9. Reports from Committees, Members of the Board of Mayor and Councilman, and other Officers

City Engineer Tom Bennett communicated the water and sewer is nearing completion for the move again utilities project. He also discussed the new junction of the state road to the city. Councilman Dustin Stanton discussed the street lights at the interstate not working when it rains. He also wanted all the employees to know he appreciates all the hard work. Councilman Jeff Herald wanted everyone to know the Council and staff have been working hard on the budget. Councilman Greg Phillips thanked everyone for all the prayers and support while he has been ill. Mayor Holmes said budgets are hard to get done. He also thanked Willie Allison for all his service to the city. He’s been on the council for 16 years.

10. Comments and Grievances from Citizens

No comments from citizens.

Adjournment

Councilman Dustin Stanton made a motion to adjourn. Councilman Greg Phillips seconded the motion.

Vote: All Ayes Motion Carried

Meeting Adjourned at 6:28 p.m.

Respectfully submitted,

Sharon Carlile, City Recorder

Danny Holmes, Mayor

Sharon Carlile

A handwritten signature in black ink, appearing to read "D. Holmes", with a long horizontal flourish extending to the right.