

City of Baxter
Regular Meeting Minutes
City Hall
September 4, 2025 6:00 p.m.

Opening of Meeting, Invocation, Pledge of Allegiance

Fire Chief Matt White opened the meeting at 6:00. Mayor Holmes held a moment of silence for the passing of former Mayor John Martin's wife, Mrs. JoAnn Martin. Pastor Tim Sellars did the invocation. The Pledge of Allegiance was led by the Cub Scouts.

1. Call to Order

Mayor Danny Holmes called the meeting to order at 6:03 p.m.

2. Roll Call

City Recorder Sharon Carlile did roll call. Present were Councilman Dustin Stanton, Councilman Jeff Herald, Councilman Willie Allison and Mayor Danny Holmes. Councilman Greg Phillips was absent from the meeting.

3. Approval of minutes from Regular Board Meeting on August 7, 2025 and Public Hearing and Special Called Meeting on August 25, 2025

Councilman Dustin Stanton made a motion with a second by Councilman Willie Allison to approve the minutes and dispense of the reading.

Vote: Stanton –Yes, Herald – Yes, Allison- Yes. Motion Carried.

4. Bills for Approval-

A motion to approve the bills was made by Councilman Dustin Stanton and seconded by Councilman Jeff Herald.

Vote: Stanton –Yes, Herald – Yes, Allison- Yes. Motion Carried

5. Purchase Orders: Street (1); Water (4); Sewer (1)

Councilman Dustin Stanton made a motion to approve three purchase orders. Councilman Jeff Herald made a second to the motion.

Vote: Stanton –Yes, Herald – Yes, Allison- Yes. Motion Carried

6. Old Business- 2nd Reading: None

7. New Business- 1st Reading:

A. Resolution 2025-4- "Resolution Authorizing Mayor to sign TDOT Proposal for Road Improvement Project"

Resolution 2025-4 was approved with a motion from Councilman Jeff Herald. Councilman Willie Allison seconded the motion.

Vote: Stanton –Yes, Herald – Yes, Allison- Yes. Motion Carried

B. Resolution 2025-5- "Resolution to Change Pay Period to Hold Employees Back a Week"

Councilman Willie Allison made a motion to approve Resolution 2025-5. Councilman Jeff Herald made a second to the motion.

Vote: Stanton –Yes, Herald – Yes, Allison- Yes. Motion Carried

C. Bid Opening Radio Communications

Chief White explained the need for extra radios for his department. Mayor Holmes responded that the city would have to find the funds. He was hoping maybe the Chief could purchase at least half of the radios.

Vote: Stanton –Yes, Herald – Yes, Allison- Yes. Motion Carried

8. Communications from Mayor Danny Holmes

Mayor Holmes complimented all the employees on their hard work.

9. Reports from Committees, Members of the Board of Mayor and Councilman, and other Officers

None

10. Comments and Grievances from Citizens

11. Adjournment

Councilman Dustin Stanton made a motion to adjourn. Councilman Willie Allison seconded the motion.

Vote: Stanton - Yes; Herald- Yes, Allison- Yes. Motion Carried.

Meeting Adjourned at 6:10 p.m.

Respectfully submitted,



Sharon Carlile, City Recorder



Danny Holmes, Mayor