

City of Baxter
Regular Meeting Minutes
City Hall
May 6, 2025 6:00 p.m.

Opening of Meeting, Invocation, Pledge of Allegiance

Fire Chief White opened the meeting at 6:01. Pastor Craig Doughty did the invocation. Fire Chief White led the Pledge of Allegiance.

1. Call to Order

Mayor Danny Holmes called the meeting to order at 6:03 p.m.

2. Roll Call

City Recorder Sharon Carlile did roll call. Present were Councilman Dustin Stanton, Councilman Greg Phillips, Councilman Jeff Herald, Councilman Willie Allison and Mayor Danny Holmes.

3. Approval of minutes from Regular Meeting on April 15, 2025.

Councilman Willie Allison made a motion with a second by Councilman Dustin Stanton to approve the minutes and dispense of the reading.

Vote: Phillips – Yes, Stanton –Yes, Herald – Yes, Allison- Yes. Motion Carried.

4. Bills for Approval

A motion to approve the bills was made by Councilman Dustin Stanton and seconded by Councilman Willie Allison.

Vote: Phillips – Yes, Stanton –Yes, Herald – Yes, Allison-Yes. Motion Carried

5. Purchase Orders: Fire (1)

A purchase order for fire was approved with a motion by Councilman Dustin Stanton. Councilman Willie Allison seconded the motion.

Vote: Phillips – Yes, Stanton –Yes, Herald – Yes, Allison- Yes. Motion Carried

6. Old Business- 2nd Reading:

A. Ordinance 2024-9 - An Ordinance Rezoning 306 Main St from R-1, Residential Zoning to C-2, General Commercial

The second reading of Ordinance 2024-9, rezoning 306 Main St from R-1 to C-2 was approved with a motion by Councilman Jeff Herald and a second by Councilman Greg Phillips.

Vote: Phillips – Yes, Stanton –Yes, Herald – Yes, Allison- Yes. Motion Carried

B. Ordinance 2024-10- An Ordinance Amending General and Special Revenue Budget FY 24-25

Councilman Jeff Herald made a motion to approve the second reading of Ordinance 2024-10 amending the General and Special Revenue budget for FY 24-25. Councilman Dustin Stanton made a second to the motion.

Vote: Phillips – Yes, Stanton –Yes, Herald – Yes, Allison- Yes. Motion Carried

C. Ordinance 2024-11- An Ordinance Amending Water and Sewer Budgets FY 24-25

Ordinance 2024-11, amending the Water and Sewer budgets for FY 24-25, passed the second reading with a motion by Councilman Willie Allison and a second by Councilman Jeff Herald

Vote: Phillips – Yes, Stanton –Yes, Herald – Yes, Allison- Yes. Motion Carried

7. New Business- 1st Reading:

A. Ordinance 2025-1- Adopting A Budget For The General And Special Revenue Funds And Tax Rate FY 2025-2026

Councilman Jeff Herald made a motion to pass the first reading of the budget Ordinance for FY 2025-2026. A second was made by Councilman Greg Phillips.

Vote: Phillips – Yes, Stanton –Yes, Herald – Yes, Allison- Yes. Motion Carried

B. Ordinance 2025-2- Adopting A Budget For Water And Sewer Funds FY 2025-2026

The Ordinance passing the first reading of the water budget for FY 2025-2026 was passed with a motion by Councilman Willie Allison and a second by Councilman Greg Phillips.

Vote: Phillips – Yes, Stanton –Yes, Herald – Yes, Allison- Yes. Motion Carried

C. Resolution 2024-7- “Initial Resolution Authorizing The Issuance Of Water And Sewer Revenue And Tax Bonds By The Town Of Baxter, Tennessee, In A Par Amount Not To Exceed \$1,000,000 To Finance The Construction, Improvement, Repair And Renovation Of A Wastewater Treatment Plant And Related Costs And To Pay The Costs Incident To The Sale And Issuance Of The Bonds”

Resolution 2024-7, authorizing the issuance of bonds to finance construction, passed with a motion by Councilman Greg Phillips. Councilman Dustin Stanton seconded the motion.

Vote: Phillips – Yes, Stanton –Yes, Herald – Yes, Allison- Yes. Motion Carried

D. Resolution 2024-8- “A Resolution Authorizing The Issuance, Sale And Payment Of Not To Exceed \$1,000,000 In Principal Amount Of Water And Sewer Revenue And Tax Bonds By The Town Of Baxter, Tennessee; Authorizing The Issuance Of Bond Anticipation Notes Prior To The Issuance Of The Bonds; And Authorizing The Pledge Of Revenues Of The Water And Sewer System And The Levy Of Taxes To Pay The Bonds And Notes”

Councilman Jeff Herald made a motion to pass Resolution 2024-8 to issue tax bonds for the construction project at the wastewater treatment plant. A second was made by Councilman Greg Phillips.

Vote: Phillips – Yes, Stanton –Yes, Herald – Yes, Allison- Yes. Motion Carried

E. Resolution 2024-9- “A Resolution Of The City Council Of The City Of Baxter, Tennessee Providing Authorization For The Mayor To Execute A Contract With TDOT To Relocate Utilities On Ditty Road”

Resolution 2024-9, authorizing Mayor Holmes to sign a contract with TDOT to relocate utilities on Ditty Road, was Councilman Dustin Stanton and seconded by Councilman Jeff Herald.

Vote: Phillips – Yes, Stanton –Yes, Herald – Yes, Allison- Yes. Motion Carried

9. Communications from Mayor Danny Holmes

Mayor Danny Holmes discussed the ice cream shop opening soon.

10. Reports from Committees, Members of the Board of Mayor and Councilman, and other Officers

Jeanie Lee gave the Beautification Committee report. Councilman Willie Allison thanked all the employees. Councilman Greg Phillips discussed projects in the city, the pipe bursting, and the paving. He commended the Portland Utilities for performing these projects. Councilman Jeff Herald thanked the employees and citizens for showing up. He also echoed the sentiments from Councilman Greg Phillips. Councilman Dustin Stanton also thanked everything. Mayor Danny Holmes discussed some businesses wanting to locate in Baxter. He also commended City Recorder Sharon Carlile for her hard work on the budgets for FY 2025-2026. He feels confident the budget is doable and will be a good year. Councilman Allison asked about some of the paving being a little rough. Public Works Director John Ramsey communicated they are smoothing it out and if someone knows of an area that is rough, to let him know and he will have them work on it more. Citizen June Lewis spoke about the work Portland did to fix her yard back after they had to get to the sewer line. Building Inspector Bob Lane discussed the ongoing projects and more that will be coming to Baxter. He is seeing a lot of work being done to prepare for projects. Councilman Willie Allison inquired about widening the road on Dale Mires Lane. Building Inspector Bob Lane talked about complaints he had about cars parking on the road. The road width has been changed in the Planning Commission to govern the road width for new subdivision. Fire Chief Matt White said everything is going well. Police Chief Al Reyes thanked the Mayor and Council for their help. The police department now has two on midnights.

11. Comments and Grievances from Citizens

No comments and grievances from the Citizens.

Adjournment

Councilman Dustin Stanton made a motion to adjourn. Councilman Willie Allison seconded the motion.

Vote: Phillips – Yes, Stanton - Yes; Herald- Yes, Allison- Yes. Motion Carried.

Meeting Adjourned at 6:29 p.m.

Respectfully submitted,



Sharon Carlile, City Recorder



Danny Holmes, Mayor